



# Sunrise River WMO

2241 – 221<sup>st</sup> Ave  
Cedar, MN 55011

## APPROVED MINUTES

Sunrise River Water Management Organization Meeting

Thursday April 3, 2025

Meeting was held in person at the East Bethel City Hall

1. Call to Order

Mr. Mundle called the meeting to order at 6:30 pm.

2. Roll Call

Present	Absent		Present	Absent	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Janet Hegland, Treasurer (Columbus)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Olson (Linwood)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tim Melchior, Secretary (Columbus)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kevin Kelly (Linwood)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Mundle, Chair (E Bethel)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ben Harker (Linwood Alternate)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Leon Mager (E Bethel)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jamie Schurbon (Admin)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Troy Wolens (Ham Lake)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other: Elliot Steves, Union Herald
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Andrew Hallberg (Ham Lake)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other: Cameron Blake (via Zoom)

3. Approval of Agenda

**Ms. Hegland moved to approve the agenda as amended and Mr. Kelly seconded this motion. The motion carried with all in favor.**

4. Approval of Minutes for February 20, 2025

Ms. Hegland provided some minor grammatical edits.

**Ms. Hegland moved to approve the minutes with those minor edits and Mr. Mager seconded this motion. The motion carried with all in favor.**

5. Financial Reports

A. Treasurer's report

Ms. Hegland stated the balance as of the February report was \$56,815.07 with \$33,966.91 in the general fund balance and \$15,848.16 in the undesignated reserve. Ms. Hegland reminded the board that they had put aside \$7,000 for the upcoming watershed plan update.

**Mr. Kelly moved to accept the treasurer's report as presented and Mr. Mager seconded this motion. The motion carried with all in favor.**

B. Grants financial report

Mr. Schurbon explained the structure of the grants financial report for new member Mr. Hallberg, and noted there were no changes since the last meeting.

6. Unfinished Business

A. Watershed plan amendment, including public hearing

Mr. Schurbon reminded the board that this was a minor amendment to add the Linwood Tributary water quality study to the watershed plan as a guidance document. He received no comments from any agencies and the next step is to hold the public hearing, and then for the board to adopt the amendment.

Mr. Mundle opened the public hearing at 6:35pm. There was no public comment and the hearing was closed at 6:36pm.

**Mr. Kelly moved to adopt the proposed watershed plan amendment and Ms. Hegland seconded this motion. The motion carried with all in favor.**

B. 2026 Budget Approval

Mr. Schurbon explained that Ham Lake rejected the proposed JPA amendment regarding whether watershed plan updates and certain other items are operating or non-operating expenses. Because unanimous approval of JPA amendments is required, it will not be progressing.

All four communities ratified the 2026 draft budget as presented.

**Ms. Hegland moved to approve the 2026 budget of \$50,643 and Mr. Hallberg seconded this motion. The motion carried with all in favor.**

7. New Business

A. Boundary with Coon Creek Watershed District correction

Mr. Schurbon explained that during the 2023 boundary update there was an error in which four parcels that were moving from Coon Creek into the SRWMO were inadvertently left out of the table that was legally recorded. A boundary amendment was presented to correct that error. Mr. Schurbon said the City of Ham Lake issued a letter of occurrence for the boundary amendment.

**Ms. Hegland moved to approve the statement of concurrence for the Coon Creek Watershed District boundary correction and Mr. Kelly seconded this motion. The motion carried with all in favor.**

B. Coon Lake Improvement Association sponsorship

Mr. Schurbon explained that the Coon Lake Improvement Association (CLIA) is offering sponsorships to local businesses. The benefits include space in their newsletter (2x/yr), the opportunity to include a marketing item in their Welcome Wagon bags for new property owners, and more. CLIA has been willing to print SRWMO materials in their newsletters regardless of sponsorship. Still the SRWMO may wish to consider this as a way to more effectively reach lake residents and partner with CLIA. Costs range \$50-\$200. If the SRWMO chooses to sponsor, funding could come from the "Anoka Co Coordinated Outreach" budget line item. This line item was contracted to ACD, so ACD would pay the bill. The activity seems to fit that category, as it is collaborative outreach. Mr. Schurbon suggested that the time and materials for a Welcome Wagon item similarly come from this fund. This line item is \$4,000 in the 2025 budget and \$4,106 in 2026. This line item also pays for displays at community events, presentations to lake groups, and others. He noted that the \$150 (1/2 page advertising space) is similar to the newsletter space we have requested in the past.

Mr. Mager said there are likely 120-140 houses on Coon Lake. The board asked Mr. Schurbon to clarify if the sponsorship was an annual cost? He responded yes. The board asked when the SRWMO would begin to have the ½ page in the CLIA newsletter? Mr. Schurbon responded it would not include spring 2025 because that newsletter is printed but would include fall 2025. Mr. Kelly asked whether local businesses should be asked to contribute to the SRWMO? Mr. Schurbon explained that the SRWMO is a government entity and it would be unusual for businesses to sponsor a government agency. The board discussed whether the SRWMO should reach out to all Lake Associations in the district to offer sponsorship or only respond to the ones who contact the SRWMO? Mr. Schurbon explained the cost to sponsor the three active lake groups (Coon, Linwood, and Martin) would begin to be prohibitive out of the budget item he originally proposed. The board discussed which of the associations offer a printed newsletter versus electronic content and the perceived impact of those types of content. Mr. Schurbon explained that Coon Lake and Linwood Lake Associations both have a printed newsletter they deliver but the Martin Lakers Association uses electronic communications.

**Mr. Wolens moved to sponsor both the Coon and Linwood Lake Associations at a level of \$150 each and Ms. Hegland seconded this motion.**

The board asked whether the SRWMO should contribute to something they were already getting for free and wondered how the board's decision would impact the relationship with the lake association. The board discussed whether they should reach out to Linwood Lake Association and see if they want to offer a sponsorship option or if they should just respond to the offer currently from Coon Lake Association. The board agreed that more information was needed before proceeding with a decision. Ms. Hegland withdrew her second from the motion on the table and Mr. Wolens rescinded the original motion. Mr. Schurbon will gather more information.

**Mr. Mundle moved to table this topic until the next board meeting and Mr. Wolens seconded this motion. The motion carried with all in favor.**

8. Mail

No mail was received.

9. Other

Ms. Hegland explained that Columbus was looking for confirmation that the SRWMO will be present for their Fall Fest celebration? Mr. Schurbon said that it was his understanding that the group would do so and it is budgeted. Further coordination of board members to staff the event will be at the June board meeting.

Ms. Hegland also asked if the UMN turf trailer would be available. Mr. Schurbon said he would check.

10. Invoice(s) approval

- A. Anoka Conservation District – Water Management and monitoring 1 of 3 \$14,397.33
- B. ECM Publishers – public hearing notice in Forest Lake Times \$ 100.80
- C. Recording Secretary (\$200)

**Ms. Hegland moved to and Mr. Kelly seconded to pay all invoices. The motion carried with all in favor.**

11. Adjourn

**Mr. Mager moved to adjourn the meeting and Mr. Kelly seconded this. The motion carried and Mr. Mundle adjourned the meeting at 7:23PM.**

Upcoming Meeting Dates: June 5, Sept 4, Nov 6, Jan 8 (2026), Feb 5 (2026)

Submitted by:  
Cameron Blake